



INCIDENT BRIEFING

Prepared By:	Date:	Time:
Incident Name:		
Map Sketch:		
Current Organization:	Incident Commander:	Battalion:
Summary of Current Actions (<i>Be aware of hazards! Work as a team!</i>)		

Incident Command: Transfer an incident from Damage Assessment sheet. Sketch a map of the incident area, if known, with any hazards. Enter Incident Commander's name and Battalion number under current organization. Give to incident team leader with Assignment Status sheet.

Incident team leader: Sketch a map of the incident area with any hazards, if not done by Incident Command. Summarize the actions of your teams. When incident is complete, return this form, along with Assignment Status, to Incident Command.



INCIDENT BRIEFING



Prepared By: Jim Harkins	Date: 05/06/2009	Time: 0950
Incident Name: 13267 Magnolia		
Map Sketch: <p>A hand-drawn map sketch showing a street layout. A vertical line represents Magnolia street, with 'N' at the top. A horizontal line represents Sepulveda street, intersecting Magnolia. At the intersection, there is an 'X' labeled '13267 Magnolia X'. Further down Magnolia street, there is another 'X' labeled 'X Command Post'.</p>		
Current Organization: Foster City Fire Dept.	Incident Commander: Jim Harkins	Battalion: 8
Summary of Current Actions (Be aware of hazards! Work as a team!) Gas, electricity, water shut off. Found and removed 6 victims. 1 Dead inside. Treated 1 minor, 3 delayed and 52 immediate. Transported 6 victims to treatment area, Then transported 3 victims to Kaiser Hospital.		

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